# University of New Mexico
# Proposal for Establishing a Departmental Scholarship

Department:
Contact Person: Phone #

Name of Scholarship:
Scholarship Objective:

Type of Award:

Value (If amount varies please provide maximum amount):

How many awards are typically made? How Often?

What source of funds is used for the scholarship?

What are the minimum requirements for eligibility for this scholarship?

How will the scholarship opportunity be announced?

How will requests be processed?

What process is used to select recipients?

What is the timeline for selection?

What criteria will be used for selection of recipients?

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Submitted by: _____ Date: _____

Approved by: _____ Date: _____
Department Head

Approved by: _____ Date: _____
Dean or Director