

**DELEGATIONS OF SIGNATURE AUTHORITY FOR THE
HEALTH SCIENCES CENTER
NEW EXHIBIT B2 TO UAP 2010
(Authority Delegated by the Chancellor for Health Sciences)
Effective Date: November 28, 2016
Amended: July 19, 2017; January 4, 2018**

NEW NO.	TYPE OF CONTRACT	AUTHORITY DELEGATED	OLD NO.	POSITION WITH DELEGATED AUTHORITY	LIMITATIONS
1	CLINICAL BILLING	HSC clinical facilities reassignment agreements with part-time employee, contract, and volunteer providers of professional services to patients, for billing and collection of professional fees	104HSC	Vice Chancellor for Clinical Affairs	Use of HSC for purposes of this delegation does not include SRMC or UNMMG
2	CLINICAL SERVICES (MULTIPLE DEPARTMENTS)	HSC clinical managed care contracts, clinical global and master contracts involving multiple departments	133HSC	Vice Chancellor for Clinical Affairs	Approval by Director of Clinical Contract Services required; OUC review and approval as to form required; use of HSC for purposes of this delegation does not include SRMC or UNMMG
3	CLINICAL SERVICES (LOCUM TENENS)	HSC locum tenens and specialty extension services contracts for which there is no expenditure of funds	147HSC	Director of Finance, SOM; Chief Financial Services Officer, HSC	
4	COLLECTIVE BARGAINING	Collective Bargaining Agreements (Local 2166 and 1199)	048HSC	Chief Executive Officer, UNM Hospitals	
5	CONFIDENTIALITY (STRATEGIC INITIATIVES)	HSC confidentiality and non-disclosure agreements relative to strategic initiatives	NEW (11-28-16)	Chief Executive Officer, UNM Hospitals (for clinical facilities); Vice Chancellor for Clinical Affairs	May not involve the receipt or expenditure of funds or otherwise incur direct financial obligations; OUC attorney review and approval as to form required

NEW NO.	TYPE OF CONTRACT	AUTHORITY DELEGATED	OLD NO.	POSITION WITH DELEGATED AUTHORITY	LIMITATIONS
6	CONFIDENTIALITY (NON-CLINICAL SERVICES)	HSC contracts relating primarily to confidentiality, non-disclosure, material transfer, data use, and HIPAA-related issues	176HSC	Vice Chancellor for Research, HSC; Associate Director, Sponsored Projects, Pre-Award Services HSC	Approval by CON Dean (CON), COP Dean (COP), or CPH Dean (CPH) as appropriate; OUC review and approval as to form if appropriate as determined by signature authority holder; authorized position may not sign contracts for which there may be a conflict of interest
7	CONFIDENTIALITY (CLINICAL SERVICES)	HSC contracts relating primarily to confidentiality and HIPAA-related issues	NEW (11-28-16)	Vice Chancellor for Clinical Affairs	Only contracts that are not related to research and data use and/or sharing
8	CREDENTIALING	Agreements regarding credentialing and privileging by proxy as to which providers on the Medical Staff at UNM Hospitals will be providing telehealth and/or telemedicine services at third-party hospitals	180HSC	Chair, UNM Hospitals Credentials Committee; Executive Director, Medical Staff Affairs	
9	DATA USE AND SHARING	Data use and/or sharing agreements	NEW (11-28-16)	Vice Chancellor for Research, HSC	Review by Chief Information Officer, HSC
10	EMPLOYMENT (UNM HOSPITALS)	Letters of offer for University Hospitals Staff	014HSC	Administrator, UNM Hospitals Human Resources	
11	EMPLOYMENT (UNM HOSPITALS SENIOR STAFF)	Employment contracts for senior UNM Hospitals administrative staff who report directly to the CEO, UNM Hospitals	102HSC	Chief Executive Officer, UNM Hospitals	
11A	EMPLOYMENT (CONTRACT STAFF)	Employment contracts for contract staff	NEW (1-4-18)	Senior Executive Officer for Finance & Administration, HSC	

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12	FACILITY (UNM HOSPITALS)	Contracts involving UNM Hospitals and their associated outpatient clinics operated by UNM Hospitals	061HSC	Chief Financial Officer, UNM Hospitals; Chief Executive Officer, UNM Hospitals	Only contracts that do not involve the exchange of funds or commit SOM resources
13	FACILITY (SHORT-TERM)	Licenses for short-term use of HSC space by outside parties for special programs	175HSC	Senior Executive Officer for Finance & Administration, HSC; Chief Executive Officer, UNM Hospitals (clinical facilities only)	
14	FUNDRAISING	Fundraising contracts not involving expenditure of funds	107HSC	Senior Executive Officer for Finance & Administration, HSC; Chief Executive Officer, UNM Hospitals (for UNM Hospitals facilities only)	
15	GENERAL (SINGLE DEPARTMENT)	HSC clinical and non-clinical services, consulting (including research), clinical training and collaboration/affiliation agreements involving individual providers or departments, excluding purchase agreements	168HSC	Senior Executive Officer for Finance & Administration; Director of Finance, SOM (SOM contracts only); Vice Chancellor for Research, HSC (research-related or HSC Financial Services Department-based contracts only); Chief Executive Officer, UNM Hospitals (UNM Hospitals contracts only); Chief Budget and Finance Officer, HSC; Vice Chancellor for Clinical Affairs; (UNM Health System-wide contracts only)	Approval by Director, Clinical Contract Services required for clinical services; approval of appropriate Department Chair required for SOM contracts; OUC review and approval as to form required
16	HOUSE OFFICERS (TRAINING AND COMPENSATION)	HSC House Officer educational/training contracts and House Officer special compensation agreements	105HSC	Executive Vice Dean, SOM; Associate Dean, Graduate Medical Education, SOM; Chief Executive Officer, UNM Hospitals (incoming House Officer rotations only)	Approval by Associate Dean for Graduate Medical Education required for non-UNM House Officers rotating in to UNM clinical facilities

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17	HOUSE OFFICERS (EMPLOYMENT)	HSC House Officer employment contracts (includes residents, interns, fellows)	114HSC	Executive Vice Dean, SOM; Associate Dean, Graduate Medical Education, SOM	Approval of appropriate Department Chair required
18	INTELLECTUAL PROPERTY (HARDWARE & SOFTWARE VENDORS)	License and similar intellectual property agreements required by hardware and software vendors	148HSC	Chief Executive Officer, UNM Hospitals (for clinical facilities); Chief Information Officer, HSC	May not involve the receipt or expenditure of funds or otherwise incur direct financial obligations; OUC review and approval as to form required
19	INTELLECTUAL PROPERTY (LICENSING)	Agreements licensing third parties to use, for research purposes only, intellectual property of UNM HSC	173HSC	Vice Chancellor for Research, HSC	Only for such intellectual property that has been assigned back to UNM HSC and/or UNM HSC inventors by STC.UNM
20	LITIGATION	HSC expert witness agreements with government agencies or restricted grants	113HSC	Executive Vice Dean, SOM (SOM faculty only); Dean, CON (CON faculty only); Dean, COP (COP faculty only); Dean, CPH (CPH faculty only); Senior Executive Officer for Finance & Administration, HSC Chief Financial Services Officer, HSC	
21	RESEARCH (IRB)	Institutional Review Board Authorization Agreements	NEW (11-28-16)	Vice Chancellor for Research, HSC	
22	SETTLEMENT	Settlements in UNM Hospitals lien cases	043HSC	Chief Executive Officer, UNM Hospitals	OUC review and approval as to form required
23	SOFTWARE	Software license and services agreements	178HSC	Chief Budget and Facilities Officer, HSC; Senior Executive Officer for Finance & Administration, HSC	OUC review and approval as to form

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24	SPONSORED PROJECTS	HSC clinical trial agreements, research agreements, contracts funded with sponsored awards, and professional services agreements per process in UNM Financial Services Division	157HSC	Associate Director, Sponsored Projects, Pre-Award Services HSC; Senior Executive Officer for Finance & Administration, HSC; Chief Budget and Facilities Officer, HSC; Chief Financial Services Officer, HSC	OUC review and approval as to form of any non-standard agreements
25	SPONSORED PROJECTS (SUBAWARDS)	HSC subaward agreements	165HSC	Associate Director, Sponsored Projects, Pre-Award Services HSC; Senior Executive Officer for Finance & Administration, HSC; Chief Budget and Facilities Officer, HSC; Chief Financial Services Officer, HSC	OUC review and approval as to form of any non-standard agreements
26	SPONSORED PROJECTS (PROPOSALS)	HSC proposals for sponsored projects	167HSC	Manager, Sponsored Projects; Sponsored Projects Officer; Senior Sponsored Projects Officer; Associate Director, Sponsored Projects HSC Pre-Award	
27	SPONSORED PROJECTS (FINANCIAL REPORTS/BILLING)	Invoices and financial reports for contracts and grants funded with sponsored awards	179HSC	HSC Chief Financial Services Officer; Accountant, HSC Financial Services	
28	STUDENT (EMPLOYMENT AND TRAINING)	HSC student employment contracts and training affiliation agreements	170HSC	Executive Dean, SOM; Dir. of Finance, SOM; Administrator, SOM; Dean, COP; Dean, CON; Dean, CPH; Director, HSLIC; Associate VP for Administration, HSC Administration; Sr. Assoc. Dean for Education (SOM); CEO, UNM Hospitals (incoming students only)	Dual signatures required for those that are CON Affiliation Agreements with students going to UNMH

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29	STUDENT (EDUCATION)	Contracts for the acquisition, management, transfer, transportation, and disposition of human anatomical specimens, which support the appropriate educational and research use of anatomical materials	NEW (11-28-16)	Associate Dean, Undergraduate Medical Education; Executive Vice Dean, SOM	
29.1	STUDENT (CLINICAL TRAINING)	Contracts for clinical training and affiliation agreements involving HSC students, excluding purchase agreements.	NEW (7-19-17)	Administrator, SOM (SOM contracts only); Dean, College of Nursing; Dean, College of Pharmacy; Dean, College of Population Health; Vice Chancellor for Research (research-related contracts only); Chief Executive Officer, UNM Hospitals (UNM Hospitals contracts only)	
30	STUDENTS (EMERGENCY LOANS)	Contracts for emergency loans to HSC students (including those signed only by student or only by UNM)	110HSC	Executive Vice Dean, SOM (SOM students only); Senior Associate Dean for Education, SOM (SOM students only); Dean, CON (CON students only); Dean, COP (COP students only); Dean, CPH (CPH students only)	

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31	DEBT FINANCING	Contracts for debt financing (including all certificates, mortgages, security agreements, instruments, indentures and related agreements, deposit account control agreements, inter-creditor agreements, and all documents related thereto)	134HSC	Chief Executive Officer, UNM Hospitals; Chief Financial Officer, UNM Hospitals	OUC review and approval as to form required; contracts subject to approval by the Board of Regents, Higher Education Department, and State Board of Finance
32	INTELLECTUAL PROPERTY (ASSIGNMENTS)	Assignments of University- owned intellectual property created by HSC employees to STC.UNM, and assignments by STC.UNM of University-owned intellectual property created by HSC employees to UNM, then if permitted, to the inventors	177BF	Chancellor for Health Sciences; Vice Chancellor for Research, HSC	OUC review and approval as to form of any non-standard agreements